



Terms & Conditions for AS9100D/ISO13485:2016 Supplier/Vendor Flow-down Requirements from MultiSource Mfg. LLC:

By accepting this purchase order as a Supplier to MultiSource Mfg. LLC., you agree to comply with the additional terms and conditions listed below with respect to any product or services provided to MultiSource Mfg. LLC.

1. Control of Drawings & Specifications: The Supplier shall ensure that the drawings and specifications are the relevant revision status specified on the Purchase Order. The Supplier shall comply with any special requirements requested BMS regarding the control of drawings and specifications.

- For all Aerospace & Defense related product flow downs from the MultiSource Mfg. LLC. Quality/Supplier manual applies. <R:\Corporate Quality System\Corporate Quality Manual\ISO 2007\REGULATORY COMPLIANCE\SUPPLIER QUALITY MANUAL>

2. Quality/Inspection System: Suppliers and Vendors shall maintain a quality/inspection system that will ensure all goods and services conform to contract requirements whether manufactured or processed by Supplier or procured from Sub Tier Suppliers. ***(A MultiSource Mfg. LLC. assessment checklist will be sent requesting this information including copies of QMS certifications.)***

3. Reporting Discrepancies: Discrepancies, omissions, and the need for clarifications or interpretations of any nature encountered by Supplier/Vendor in respect of furnished drawings or engineering data will be brought to the attention of MultiSource Mfg. LLC. for resolution and updates.

4. Calibration System: All Inspection Measuring & Test Equipment used by the Supplier during in-process and final inspection to make a compliance evaluation shall be calibrated to the AS9100 Standard traceable to NIST requirements. ***(Evidence may be asked if requested by end customer specific requirements.)***

5. Special Processes: Supplier shall provide certifications for all special processes and nondestructive test results performed with each shipment ***“as required”*** by end customer specific requirements. The certificate shall identify the processor, process used, controlling specification & revision, and the results of test or measurement performed. Supplier used shall be a MultiSource Mfg. LLC. ***and/or*** Customer approved source for said processes. These include operations subject to process controls such as: Welding, NDT, heat treatment, etc. The Supplier shall be approved as per above to perform specific required Special Processes or use Special Process vendors acceptable to MultiSource Mfg. LLC and its final customers.

6. Material Substitution: Unauthorized material substitutions are not permitted without MultiSource Mfg. LLC.'s written consent.

7. Changes in Process, Product or Location: Supplier shall notify MultiSource Mfg. LLC. of intended or actual changes that may affect the quality of delivered goods and services. ***This includes:*** Changes to the Quality Management System, the Manufacturing Line, Facility Location, Processes, or Natural Disasters. Quality data and/or approved design data to be available in the English language unless otherwise specified by final customer specific requirements.

8. Workmanship Quality: Manufactured product shall be free from burrs, and sharp edges. Cosmetic issues caused by manufacturing or special processes must be identified. Supplier/Vendor is responsible for the cost of product damaged due to mishandling by the supplier. MultiSource Mfg. LLC. is bound by final customer specific requirements for processes and rejections caused by Supplier/Vendor outside processes including credit requests applied to discrepant material reports issued to MultiSource Mfg. LLC.



9. Limited Shelf Life Items: Materials with limited shelf life shall indicate the date of manufacture, lot number and applicable specification on the container. All AS9100 customer specific requirements called out from end customers supersede but must meet identification and traceability requirements to the standard.

10. Certificate of Conformance: Supplier's acceptance of MultiSource Mfg. LLC.'s purchase order certifies that the materials and processes supplied under the purchase order shall be or have been controlled and inspected in accordance with MultiSource Mfg. LLC.'s purchase order and they meet the specified order requirements, referenced specifications and drawings. ***(Any materials requested that are on the Materials of Concern watch list for RoHS 3 EUMDR/REACH, or Conflict Minerals of Concern will also have additional reporting requirements for evidence to be provided to MultiSource Mfg. LLC.'s end customers we must provide declarations evidence for Aerospace & Defense related products supplied.)***

- Supplier must provide a Certificate of Conformance for all orders, lots, verifying that all products and lots meet those requirements. All products, lots and serial numbers must be clearly identified and labeled and must be traceable to and linked to the Certificate of Conformance. Any additional customer specific requirement for Materials of Concern, (Conflict Minerals) RoHS 3 EUMDR/REACH shall be provided in addition to the Certificate of Conformance compliance to aerospace & defense related product requirements.
- For calibration related certifications the serial numbers must be listed on the certificate of conformance along with other applicable information regarding the calibration process. Date of calibration and date due as provided in the purchase order must be listed as well.

11. Nonconforming Products and Materials: Supplier/Vendor shall obtain MultiSource Mfg. LLC.'s prior written approval with respect to the disposition of any nonconforming products or materials supplied, that does not meet engineering drawing or documents under contract or Purchase Order agreements specified. If nonconforming materials are present, and the materials are deemed acceptable or useable by the Supplier, it is still the responsibility of the Supplier to inform MultiSource Mfg. LLC. so that a determination can be made for the use of said materials. MultiSource Mfg. LLC. has the right to reject parts and withhold payment if non-conforming parts are shipped without notification. Supplier/Vendor is responsible for the total cost of product rejected due to non-conformance by the supplier/vendor.

12. Right of Access: MultiSource Mfg. LLC., its customers, and regulatory authorities shall be granted the right of access to all Supplier/Vendor and sub-tier Supplier/Vendor facilities and records involved in fulfilling the Purchase Order requirements to ensure conformance with the requirements.

13. Record Retention: Supplier shall maintain records of inspections, tests, and process controls called for by the contract or Purchase Order. ***Unless specified elsewhere*** in contracts, customer flow down requirements or attachments, these documents shall be on file, stored and protected in such a manner that they remain legible, readily identifiable, and readily available to MultiSource Mfg. LLC. for no less than 10 years.

14. Letter of Disclosure: When a nonconformance is determined to exist or is suspected to exist on goods and/or services already provided to MultiSource Mfg. LLC. under Purchase Order Contract, Supplier/Vendors shall provide written Post Delivery Notification Letter or Letter of Disclosure including actions to contain and address suspect materials or product to protect supply chain and ultimate final customer to Aerospace & Defense specific requirements.



15. Counterfeit Parts: The Supplier shall certify that only new and authentic materials are used in products or goods delivered to MultiSource Mfg. LLC. and that the products/goods delivered contain no Counterfeit Parts. *(MultiSource Mfg. LLC. is registered with <http://www.qidep.org/> to monitor Counterfeit aerospace & defense suspect materials or product.)*

16. (FOD) Foreign Object Debris/Damage: Supplier/Vendor is required to establish and maintain a Foreign Object Debris/Damage (FOD) prevention program that employs appropriate housekeeping practices to assure timely detection and removal of residue/debris generated, during operations and normal daily tasks. Parts supplied shall be free from oil, grease or any other FOD *unless part requires* said oil in order to avoid corrosion.

17. Supplier Corrective Action (SCAR): Supplier/Vendor shall, on request, provide statements of corrective action on nonconformities or failures of Supplier's/Vendors goods or services as required by Aerospace & Defense contract requirements.

18. Packaging and Handling: As a minimum, the Supplier/Vendor shall package all material in a manner that will ensure protection against corrosion, oxidation, deterioration and physical damage during shipment. If required, oil must be placed on certain material to prevent corrosion. Electrostatic sensitive product shall be pack in an ESD protective bag. In addition, when materials delivered are lot-controlled and multiple material lots are shipped, each lot shall be separately packaged and identified. *(All end customer specific requirements supersede.)*

19. Flow down to Sub-tier Suppliers: Suppliers/Vendors shall flow-down to Sub-Tier Suppliers/Vendors the applicable requirements as required by the purchase order either specifically or by reference. This communication is a customer specific requirement flowed from end use customers for Aerospace & Defense related requirements.

20. Confidentiality: Suppliers/Vendors shall hold all information received from MultiSource Mfg. LLC. in confidence and no third-party request for information will be authorized unless approved, in writing, by MultiSource Mfg. LLC. or held by signed NDA (non-disclosure agreement.)



MULTISOURCE TERMS & CONDITIONS:

- For all Aerospace & Defense, Medical Device, and other related product flow downs from the MultiSource Mfg. LLC. Quality/Supplier manual applies. <R:\Corporate Quality System\Corporate Quality Manual\ISO 2007\REGULATORY COMPLIANCE\SUPPLIER QUALITY MANUAL>
- All other communication flow down of requirements from customers to suppliers/vendors found at: <https://multisourcemfg.com/>

CERTIFICATIONS REQUIRED ARE INCLUDED

PROVIDE CERTIFICATE OF CONFORMANCE/C OF C.

HANDLE WITH CARE COSMETICALLY CRITICAL PART

MULTISOURCE SUPPLIED SHIPPING MATERIAL SHALL BE KEPT AND USED AS RETURNED PACKAGING. IF PARTS CANNOT BE RETURNED IN SAME PACKAGING MATERIAL IT NEEDS TO BE AN EQUIVALENT PACKAGING MATERIAL OR BETTER. SUPPLIER SHALL PACKAGE PRODUCT TO PREVENT DAMAGE DURING TRANSIT. PARTS MUST BE PACKAGED TO PROTECT FINISH. DO YOU HAVE THE FOLLOWING ITEMS TO PROVIDE TO VENDOR?

*PLEASE CHECK ALL THAT APPLY:

FLOWDOWN OF CUSTOMER REQUIREMENTS (REQUIRED)

*****MATERIAL SAFETY DATA SHEETS REQUIRED WITH SHIPMENT OF ALL ITEMS ON THIS PURCHASE ORDER*****

*NOTE: ALL INVOICES MUST BE EMAILED TO AP@MULTISOURCEMFG.COM TO Total:

ENSURE TIMELY PAYMENT VIA ACH REQUIRED METHOD. INVOICES SENT VIA FAX, US MAIL OR TO OTHER

EMAIL ADDRESSES MAY NOT BE PROPERLY PROCESSED. PLEASE DO NOT SUBMIT INVOICES MORE THAN ONCE. THANK YOU! All pricing discrepancies must be reported within 24 hours of receipt of our purchase order for consideration. Supplier must identify current revision level of standard certifying to on C of C provided to MultiSource Manufacturing. Any process changes or deviations considered by the supplier must be submitted to MultiSource in writing for review and approval. Supplier must notify MultiSource of any nonconforming goods or services and obtain approval of disposition. Supplier to notify MultiSource of changes in product and /or process definition and, where required, obtain organization approval. Supplier must prevent the use of counterfeit parts with MultiSource parts. Supplier will make arrangements for right of access by the organization, their customer, and regulatory authorities, when requested to all facilities involved in the order and to all applicable records. Supplier to flow down to sub-tier suppliers the applicable requirements in the purchase order, including key characteristics where required. All records must be supplied to Multisource. Supplier must maintain all production records on Multisource products for a minimum of 7 years. All vendors must notify MultiSource if any products imported by them or their domestic and/or international vendors do not comply with the Wood Packaging Material regulation effective September 16, 2005.

P.O. Has Been Approved By: ISSUED BY: _____ Date: _____